

# Warehorne Parish Council

## Minutes of Warehorne Parish Council Meeting

19<sup>th</sup> June 2017 at 6pm in Village Hall

### Present:

**Councillors:** Cllr M Keenan (Chairman), Cllr R Henderson, Cllr K O'Leary-White,

**Borough Cllrs:** Cllr A Hicks and Cllr Bradford

**Members of Public:** -

**Website Consultant:** Mr L Small

**PCSO:** PCSO D Smith

**Clerk:** A Beach

### ACTIONS

384 **Apologies & Reasons for Absence:**

Cllr J Saunders, Cllr P Jones

385 **Declaration of Interest**

- I. Declaration by Members of any interest, pecuniary or other than pecuniary, in accordance with the Council's Code of Conduct. **None Declared**
- II. To approve or reject any application put to the meeting by the Chairman in respect of Members' seeking a dispensation under the Localism Act 2011, s.33. **None Declared**
- III. Request that Councillors' or any other person's present declare if they intend to record any of the proceedings using any video or audio recording device or camera. **None Declared**

386 **To Confirm Minutes of the Meeting Held on 15<sup>th</sup> May 2017**

Minutes confirmed and approved.

387 **At this point the Meeting will be adjourned for the Public Session.**

This session is for the public to express a view or ask a question on relevant matters on the agenda. The public are welcome to stay and observe the rest of the meeting but are reminded that they cannot take part.

PCSO Smith reported that they are currently undertaking speeding tests in the area and a number of tickets have been issued. Everything else is very quiet and he will keep the Council updated of any issues.

Councillors asked about the increased fly-tipping in the area and whether the police were able to help with the problem, he confirmed that although he understands the issue he advised the best solution was to report it to Ashford Borough Council who act promptly to get it removed. Cllr Bradford re-iterated the only way to stop this was to continue to report it and keep an ongoing record of each incident giving as much information as possible, he will send a spreadsheet, Councillors agreed to details to the Clerk to maintain and provide monthly updates.

### 388 Matters Arising from Last Meeting

- *Date of next Parish Forum* – Clerk reported that at the recent KALC meeting it was decided that to avoid agenda items being duplicated at KALC and Parish Forum meetings members were asked to vote the following items on a rating of 1 to 4.
  - Project development and delivery including fundraising.
  - Provision and management of community facilities including accessibility.
  - Health and Wellbeing.
  - Engaging/communicating with residents including hard to reach groups.
  - Working partnerships.
  - Environmental/public realm improvements.
  - Economic/business improvements or developments.

Or other suggestions or examples of best practice to share with Forum.  
Once voting has been counted future Forum dates will be arranged.
- *Bus Shelter* – Clerk confirmed that Planning Permission from Ashford Borough Council; this would include highways; to erect a new shelter. Cllr Hicks advised the parish councillors that if it was just a replacement she did not think this would be necessary.
- *Traffic Driving Along Canal Path* – Cllr Henderson had reported this to the National Trust and the ranger had placed a lock on the gate to stop this occurring. Mr Small said that he thought the gate was still unlocked and would double check and update Cllr Henderson
- *Village Sign* – In Cllr Saunders absence this item will be carried forward to the next meeting.

### 389 Annual Return

The Annual Governance Statement 2016/17 was approved and signed by the Chairman, Cllr Keenan and the Clerk, A Beach.

### 390 Annual Return

The Annual Accounting Statement 2016/17 was approved and signed by the Responsible Financial Officer, Cllr Henderson and the Chairman, Cllr Keenan.

### 391 Potential Development Warehorne Road

Cllr Keenan updated that Councillors' on the meeting held with Ashford Borough Councils representative Mr Ian Grundy, when it was confirmed that Warehorne Parish Council do not have a problem with the development but have major concerns on the access and that the proposed traffic lights should be replaced with 'give way' traffic calming measures.

Cllr Hicks confirmed it was discussed at the last planning meeting and we should put our comments in writing, including residents' comments to Mr Simon Cole, this was agreed and Cllr Keenan will compose a letter - *Letter and copies of residents' letters sent 27<sup>th</sup> June 2017*

Cllrs Hicks and Bradford confirmed that planning applications could be put in for any site but to be wary of a Company named Gladman Developments who are

targeting smaller sites within Local Authorities who do not have a Local Plan approved by the Government which can be completed quicker than larger sites.

**392 English Rural Housing Update**

Cllr Keenan had been in contact with the Housing Association who cannot understand why planning permission has been delayed and asked if the Parish Council are able to help. Councillors agreed that the Clerk should contact the Planning Department for an update. – *Post meeting Clerk emailed the Planning Officer; Katy Magnall; asking for an update and she confirmed that they were now in a position to determine the application and it will be determined shortly under delegated powers. Confirmation of approval pending the preparation of legal documents received on 11<sup>th</sup> July 2017*

**393 Planning Applications**

Retrospective Application: 17/00893/AS

Taylor's Wood, Warehorne

Magic Dragons Archers

Change of Use to Archery Club and erection of 5 buildings

Cllr Henderson informed that meeting that his property was next the wood.

The Council had concerns about and decided to make further enquiries before commenting on the application.

*Post meeting Cllr Saunders and Henderson visited the site and confirmed that the buildings were not permanent and the area had been cleared following this visit it was decided not to make any comments on the application*

**394 Malthouse Lane**

Cllr Hicks confirmed that the case was still with the legal department and is hoping for an update within the next two weeks.

**395 Update of Meeting with Ian Grundy**

Discussed in item number 391 above

**396 Speeding Concerns**

Cllr Bradford was disappointed that the Parish Council had not been contacted by KCC and he confirmed that he would follow it up.

**397 Correspondence**

- Ashford Borough Council, Open Space Strategy – Councillors confirmed the only open space is the Village Green
- Seafarers UK – Requesting we fly a flag for Merchant Navy Day on 03.09.17 – Cllr Keenan explained that currently the flag pole was awaiting repairs.
- Ashford Health & Well Being – Sent advertising posters and leaflets for the new Ashford One You shop located in Park Mall Shopping Centre – Cllr Bradford explained that One You delivers a variety of free health services, support and advice including: support for smoking cessation, healthy weight management for adults and children, blood pressure checks and support and advice on a range of lifestyle issues. Visitors can either 'drop-in' or make an appointment.

398 **Payments for Authorisation**

- KALC Annual Subscription – KALC £202.15
- Clerk's Salary (May) – A Beach £162.80
- Ditch Clearance – A Mather £30.00

399 **Working Party Reports**

- Finance – Monthly transaction statement
- Highways – no comments
- Public Rights of Way – no comments

400 **Items for Information**

- The recent KALC meeting was mainly taken up by the Local Plan update and an explanation why Safeguarding Policies should be put in place. Therefore, the Clerk has prepared two draft policies; basic and complex versions; based on those distributed for discussion.  
The Parish Council decided to put the basic version in place with alterations to be discussed at the next meeting.

ACB

**Date of next meeting of the Parish Council**Monday 17<sup>th</sup> July at 6.00pm in the Village Hall

The Chairman thanked all for attending and the meeting closed at 7.15pm